



REGULATION OF THE RECTOR OF UNIVERSITAS DIPONEGORO  
NUMBER 29 OF 2020

ON

AMENDMENT TO RECTOR REGULATION NUMBER 5 OF 2020 ON  
ACADEMIC REGULATION IN EDUCATION FIELD FOR  
POSTGRADUATE PROGRAM OF UNIVERSITAS DIPONEGORO

BY THE GRACE OF GOD ALMIGHTY

THE RECTOR OF UNIVERSITAS DIPONEGORO

- Considering:
- a. that based on the provisions of Article 38 paragraph (1) letter a of the Government Regulation of the Republic of Indonesia Number 52 of 2015 on the Statute of Universitas Diponegoro, the Rector prepares and/or determines the academic and non-academic operational policies;
  - b. that based on the provisions of Article 46 of the Government Regulation Number 52 of 2015 on the Statute of Universitas Diponegoro, the Academic Senate has the authority to give consideration to the academic provisions proposed by the Rector;
  - c. that Regulation of the Rector of Universitas Diponegoro Number 5 of 2020 on Academic Regulation in Education Field for Postgraduate Program of Universitas Diponegoro has been issued;
  - d. that in its development, the Regulation of the Rector of Universitas Diponegoro Number 5 of 2020 on Academic Regulation in Education Field for Postgraduate Program of Universitas Diponegoro needs to be adjusted;
  - e. that based on the considerations as referred to in letter a, letter b, letter c, and letter d, it is deemed necessary to enact a Rector Regulation on Amendment to Rector Regulation Number 5 of 2020 on Academic Regulation in Education Field for Postgraduate Program of Universitas Diponegoro.
- In view of :
- 1. Law of the Republic of Indonesia Number 20 of 2003 on the National Education System (State Gazette of the Republic of Indonesia of 2003 Number 78, Supplement to the State Gazette of the Republic of Indonesia Number 4301);
  - 2. Law of the Republic of Indonesia Number 12 of 2012 on Higher Education (State Gazette of the Republic of Indonesia of 2012 Number 158, Supplement to the State Gazette of the Republic of Indonesia Number 5336);
  - 3. Government...

3. Government Regulation of the Republic of Indonesia Number 7 of 1961 on the Establishment of Universitas Diponegoro (State Gazette of the Republic of Indonesia of 1961 Number 25);
4. Government Regulation of the Republic of Indonesia Number 19 of 2005 on National Education Standards as last amended by Government Regulation Number 13 of 2013 on the Second Amendment to Government Regulation of the Republic of Indonesia Number 19 of 2005 on National Education Standards (State Gazette of the Republic of Indonesia of 2015 Number 45, Supplement to the State Gazette of the Republic of Indonesia Number 5670);
5. Government Regulation of the Republic of Indonesia Number 4 of 2014 on Education Implementation and Higher Education Management (State Gazette of the Republic of Indonesia of 2014 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 5500);
6. Government Regulation of the Republic of Indonesia Number 81 of 2014 on the Enactment of Universitas Diponegoro as a Legal Entity State University (State Gazette of the Republic of Indonesia of 2014 Number 302);
7. Government Regulation of the Republic of Indonesia Number 52 of 2015 on the Statute of Universitas Diponegoro (State Gazette of the Republic of Indonesia of 2015 Number 170, Supplement to the State Gazette Number 5721);
8. Regulation of the Minister of National Education of the Republic of Indonesia Number 17 of 2010 on the Prevention and Eradication of Plagiarism in Higher Education;
9. Regulation of the Minister of Education and Culture Number 73 of 2013 on the Implementation of the Indonesian Qualifications Framework for Higher Education (Official Gazette of the Republic of Indonesia of 2013 Number 831);
10. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 59 of 2018 on Higher Education Degree Certificates, Certificates of Competency, Professional Certificates, Academic Titles, and Procedures for Writing Academic Titles in Higher Education;
11. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 3 of 2020 on National Higher Education Standards (Official Gazette of the Republic of Indonesia of 2020 Number 47);
12. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 5 of 2020 on Accreditation of Study Programs and Higher Educations (Official Gazette of the Republic of Indonesia of 2020 Number 49);
13. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 7 of 2020 on Establishment, Amendment, Dissolution of State Higher Education Institutions, and Establishment, Amendment, Revocation of Permit for Private Higher Education (Official Gazette of the Republic of Indonesia of 2020 Number 51);

14. Regulation...

14. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 25 of 2020 on Unit Standards for Higher Education Operational Costs at State Higher Education Institutions under the Ministry of Education and Culture (Official Gazette of the Republic of Indonesia of 2020 Number 642);
15. Decree of the Board of Trustees of Universitas Diponegoro Number 03/UN7.1/HK/2019 on the Appointment of the Rector of Universitas Diponegoro for the Period 2019-2024;
16. Regulation of the Rector of Universitas Diponegoro Number 2 of 2019 on Organization and Work Procedure of Elements under the Rector of Universitas Diponegoro as last amended by Rector Regulation of Universitas Diponegoro Number 16 of 2020 on the Second Amendment to Regulation of the Rector of Universitas Diponegoro Number 2 of 2019 on Organization and Work Procedure of Elements under the Rector of Universitas Diponegoro;
17. Rector Regulation Number 5 of 2020 on Academic Regulation in Education Field for Postgraduate Program of Universitas Diponegoro;

- Observing :
1. Minutes of Consideration/Approval of the Academic Senate of Universitas Diponegoro Number: 257/UN7.2/BA/2020 dated 7 August 2020.
  2. Letter of Caretaker of Directorate General of Higher Education Number 546/E.E2/KR/2020 dated 26 May 2020 on Study Period based on National Standard of Higher Education (SN Dikti).

HAS DECIDED:

To enact : REGULATION OF THE RECTOR OF UNIVERSITAS DIPONEGORO ON THE AMENDMENT TO THE RECTOR REGULATION NUMBER 5 OF 2020 ON ACADEMIC REGULATION IN EDUCATION FIELD FOR POSTGRADUATE PROGRAM OF UNIVERSITAS DIPONEGORO.

#### Article I

Several of the provisions in the Regulation of the Rector of Universitas Diponegoro Number 5 of 2020 on the Academic Regulation in Education Field for Postgraduate Program of Universitas Diponegoro are amended as follows:

1. The provision of Article 1 is amended and to read as follows:

#### Article 1

In this Rector Regulation:

1. Ministry is the government apparatus in charge of government affairs in the field of higher education.
2. Minister is the minister who organizes government affairs in the field of higher education.

3. Directorate General...

3. Directorate General of Higher Education is the Directorate General of the ministry in charge of government affairs in the field of higher education.
4. University is Universitas Diponegoro, hereinafter referred to as Undip, as a legal entity state university.
5. Rector is an Undip organ that leads the organization and management of Undip.
6. Academic Senate, hereinafter abbreviated as SA, is an Undip organ that establishes policies, provides considerations, and monitors supervision in the academic field.
7. Dean is the head of the faculty who is in charge of and responsible for the education implementation in each faculty.
8. Faculty is a set of supporting resources, which conducts and manages academic and professional education in one discipline cluster of scientific and technology.
9. School is a faculty-level academic implementing element in charge of organizing and/or coordinating multidisciplinary postgraduate, professional or vocational programs.
10. Faculty Senate is an organ in the faculty level that is authorized to formulate policies, provide considerations, and supervise academic activities at the faculty level.
11. Department is an element of Faculty/School that supports the implementation of academic activities in one or several branches of science and technology in academic, professional, or vocational education.
12. Study Program is a unit of educational and learning activities that has certain curriculum and learning methods in one type of academic education, and/or professional education.
13. Lecturers are educators who teach Undip students.
14. Postgraduate Program is an academic and/or vocational education intended for bachelor's degree or equivalent so that they are able to practice Science, Technology and Arts through scientific reasoning and research.
15. Master Program is an academic education intended for graduates of bachelor's degree or equivalent so that they are able to implement and develop science, technology and art through scientific reasoning and research.
16. Doctoral program is an academic education intended for graduates of master programs or equivalent so that they are able to discover, create, and/or contribute to the development and practice of Science and Technology through scientific reasoning and research.
17. Fast track Program is an accelerated study program that gives students the opportunity to complete bachelor's degree and master's degree programs within 5 (five) years.
18. By Course postgraduate program is the administration of programs that prioritize face-to-face structured classes.

19. By Research...

19. By Research postgraduate program is the implementation of programs that prioritize research and publication activities.
20. Academic Advisor, hereinafter abbreviated as PA, is a lecturer appointed by the faculty to guide and direct students in preparing study plans in accordance with applicable regulations, as well as monitoring the academic progress of students under the guidance.
21. Students are learning participants at higher education level at Undip.
22. Foreign students are learning participants at higher education level at Undip who are foreign nationals (WNA).
23. Academic community is an academic society consisting of Undip lecturers and students.
24. Academic Staff are members of the community who devote themselves and are appointed with the main task to support the implementation of higher education at Undip.
25. Academic education is education that is directed primarily at the mastery of science, technology and/or art organized by higher schools, institutes and/or universities.
26. Research is an activity carried out according to scientific principles and methods systematically to obtain information, data, and explanation related to understanding and proving the truth or untruth of an assumption and/or hypothesis in the field of science and technology and drawing scientific conclusions for the purpose of scientific, technology and art development.
27. Master's thesis is an academic work of in-depth research result that results in the development of science, technology and art which is carried out independently by master students.
28. Master's thesis advisors are lecturers who are in charge of guiding students to prepare research proposals up to the writing of a master's thesis.
29. Doctoral Dissertation's advisor are lecturers in charge of guiding students to prepare research proposals up to writing the dissertation.
30. Doctoral dissertation is an academic scientific paper of in-depth study and/or research result which results on novelty of science, technology and art carried out independently by doctoral students.
31. Promovendus is a doctoral student who prepares a doctoral dissertation to be defended in a closed examination session.
32. Promoter and co-promoter are lecturers / researchers who have the duty to guide doctoral students' doctoral dissertations.
33. Nationally accredited journal is a journal that meets the accreditation criteria set by the ministry.
34. Reputable international journals are Scopus/Clarivate analysis-indexed journals with minimum quartile level of Q4.

35. Science and Technology Index...

35. Science and Technology Index (SINTA) is a portal that contains the measurement of the performance of Science and Technology which includes the performance of researchers, writers, authors, journal, science and technology institutions performance.
36. The H-index is an index that attempts to measure both the productivity and impact of the work published by a scientist or scholar. This index is based on the number of scientific papers produced by a scientist and the number of citations received from other publications.
37. Indonesian Qualification Framework, hereinafter abbreviated as KKNl, is a competency qualification framework that can balance, equalize and integrate the education and job training as well as work experience in order to recognize work competencies in accordance with the job structure in various sectors.
38. Curriculum is a set of plans and arrangements regarding graduates learning outcomes, study materials, processes, and assessments used as the guidelines for the implementation of the study programs.
39. Massive Open Online Course (MOOC) is a learning system in the form of courses that can be converted into online courses.
40. The Education of Master to Doctorate for Outstanding Bachelors or abbreviated as PMDSU is an accelerated education program given to graduates with extraordinary abilities and meet the qualifications to become a Doctor with an education period of 4 (four) years.
41. Sandwich Program is a program intended for postgraduate students who are currently pursuing a doctorate level to conduct research both in the field and in laboratories at partner universities in accordance with the cooperation agreement.
42. Administrative registration is an activity carried out by students to obtain registered status at the university.
43. Academic registration is an activity of registering as a participant in classes, practicum, examinations and/or other academic activities in a study program by taking the courses offered in the semester concerned by filling in the Study Plan (IRS) online.
44. Study Plan, hereinafter abbreviated as IRS, is a plan of academic activities to be carried out by a student during a certain semester.
45. SIAP is an information system as the database for Academic Education, Research and Community Service activities.
46. Semester is a unit of time for academic activities starting from administrative registration to determination of graduation.
47. Semester Credit System, hereinafter abbreviated as SKS, is an education administration system using semester credit units to state the student workload, learning experience, lecturer workload, and program implementation load.

48. Credits...

48. Credits, hereinafter abbreviated as sks, are the amount of time for learning activities imposed on students per week per semester in the learning process through various forms of learning or the amount of recognition for the success of students' achievement in participating in curricular activities in a study program.
49. Student workload is the number of credits that students must take to meet the degree requirements.
50. Study period is the limit for completing the student workload in following the educational process in the study program.
51. Semester Grade Point Average, hereinafter abbreviated as IPS, is a measure of student academic achievement which is the weighted average value of the scores obtained by students each semester.
52. Grade Point Average, hereinafter abbreviated as GPA, is a measure of a student's ability in a certain period of time achieved by the student.
53. Study Record, hereinafter abbreviated as KHS, is a record containing the grades of the course, the grade point average in the current semester and all credits that have been taken, and the GPA.
54. Determination of graduation is a forum at the faculty level to determine the graduation of a student who has met the curriculum requirements of the study program.
55. Graduation ceremony is a form of an academic ceremony held in an open forum for the university academic senate to inaugurate the graduates.
56. Degree Certificate is a document acknowledging learning achievement and/or completion of a higher education level after passing an exam administered by the higher education institution.
57. Stamp is a proof of document authentication, either in the form of wet or electronic stamps.
58. National Degree Certificate Number, hereinafter referred to as NINA, is numeric 15 (fifteen) digits, which apply nationally, issued through the National Certificate Numbering (PIN) system.
59. Academic transcripts are a collection of cumulative course scores that have been taken.
60. Degree Certificate Accompaniment Letter, hereinafter abbreviated as SKPI, is a document containing information on the fulfillment of graduate competencies in a higher education program.
61. Substitute certificate is a statement document that is valued the same as a degree certificate, academic transcript, professional certificate, or certificate of competence.
62. Student-Centered Learning hereinafter abbreviated as SCL, is a learning system by placing students as the main actors in the learning process and lecturers as facilitators.
63. Sit in are students who are administratively registered at Undip, with the main activity of attending classes, but are not burdened with academic activities consisting of examinations, research and other assignments.

64. Credit transfer...

64. Credit transfer is the recognition of a number of student workloads that have been obtained by a student at a higher education institution after the evaluation process by the credit transfer team at each faculty.
65. Credit Transfer System (CTS) is the transfer of credits from courses that are obtained from outside the study program, which is planned and systematically included in the curriculum of the study program, which can be taken both inside and outside Undip.
66. Student Exchange is Undip student exchange activity with other higher education institutions both local and international including academic and/or artistic activities based on an agreement between both parties.
67. Twinning Program is the development of the same study program between Undip and higher education institutions within and outside the country by synchronizing the curriculum of the two study programs in the context of carrying out a joint learning process;
68. Joint Program is a higher education implementation program based on cooperation between faculties or with other higher education institutions. Joint Program may produce a double degree or joint degree.
69. Double Degree is the double degree obtained from Undip and partner higher education institutions in the context of cooperation in the development of a study program and awarded 2 (two) degree certificates;
70. Joint Degree is a degree obtained from Undip or partner higher education institutions in the context of cooperation in the development of a study program and is awarded 1 (one) degree certificate;
71. Undip Study Program Outside Main Campus, hereinafter abbreviated as Undip PSDKU, is a study program held in an administrative district/city/administrative city which is not directly adjacent to Undip main campus;
72. Sanctions are acts of giving academic penalties for both academic and non-academic violations;
73. Educational Quality Assurance and Development Institute (LP2MP) is an academic element under the Rector that is in charge of conducting the development and quality assurance of education in the Undip environment, taking part in endeavoring and controlling the administration of necessary resources and other tasks set by the Rector.
74. Distance Education, hereinafter referred to as PJJ, is a program held without face-to-face meetings, using Information and Communication Technology (ICT) as a supporting means of the learning process.
75. Internship is a job training activity for a specific job at a company or other institution during a period determined by the study program.
76. The 1945 Constitution is the 1945 Constitution of the Republic of Indonesia.
77. NKRI is the Unitary State of the Republic of Indonesia.

2. The provisions...



2. The provisions of Article 3 are added by 1 (one) paragraph after paragraph (2), and to read as follows:

Article 3

- (1) Master Degree Program is directed to produce graduates with competencies in accordance with level 8 (eight) in the KKNl and according to the profile of each study program approved by the faculty/school senate.
- (2) Doctoral Program is directed to produce graduates with competencies in accordance with level 9 (nine) of KKNl and according to the profile of each study program approved by the faculty/school senate.
- (3) Graduate competencies must meet the learning outcomes in accordance with KKNl according to the National Higher Education Standards, which are divided into Attitude Competencies, General Competencies, Knowledge Competencies and Special Competencies.

3. Provisions of Article 4 are amended and to read as follows:

Article 4

- (1) Postgraduate Program is implemented by the faculty in the form of a study program in which the implementation must:
  - a. have an operating license;
  - b. meet the quality standards according to the academic quality assurance system;
  - c. have at least 5 (five) permanent lecturers in accordance with the applicable regulations;
- (2) Postgraduate education programs include:
  - a. regular;
  - b. PMDSU;
  - c. fast track; and
  - d. other programs determined by the Rector Decree.
- (3) Class administration in the context of postgraduate education includes:
  - a. regular;
  - b. international; and
  - c. other forms enacted by the Rector.
- (4) The implementation of the Postgraduate program can be carried out in the Main Campus and or outside the Main Campus.
- (5) The implementation of postgraduate program education can be performed by course and/or by research.
- (6) Admissions for new students of the Postgraduate program can be carried out in odd and even semesters as set out in the university's academic calendar each year.
- (7) Master program of International class and PSDKU can only be implemented in study programs that implement an A accredited regular class master program.
- (8) Opening, closing, merging, and changing the name of the study programs follow the applicable regulations.

(9) In the implementation...

- (9) In the implementation of learning, the faculty is obliged to provide facilities and good services for all students, including students with disabilities.
- (10) There is no difference in treatment based on ethnicity, religion, race and intergroup (SARA) for students to gain access to the learning, classes and training provided by the university.

4. Between Article 4 and Article 5, 1 (one) Article, namely Article 4a is inserted and to read as follows:

#### Article 4a

- (1) Regular class is an educational program organized by Universitas Diponegoro without involving other parties, using Indonesian as the main medium of instruction.
- (2) Regular class curriculum is designed according to needs without leaving the provisions required by the Government / Ministry.

5. The provisions of Article 6 are amended and to read as follows:

#### Article 6

- (1) International class is a postgraduate program conducted in English or other required languages as the medium of instruction.
- (2) International class can be held entirely by universities and/or in collaboration with partner universities abroad that have an international reputation equal to Undip and are accredited in their countries.
- (3) International class organized entirely by Undip, provides a single degree from the university.
- (4) International classes organized in cooperation with partner universities abroad can provide a double degree from Undip and from partner universities abroad.
- (5) International classes, whether it provides single or double degrees, must use the same curriculum as regular classes of at least 50 (fifty) percent and produce graduates with the same learning outcomes.

6. The provisions of Article 7 are amended and to read as follows:

#### Article 7

- (1) The opening of PSDKU class is addition of the number of study programs in the same fields/disciplines of science and technology with the existing study programs at Undip's main campus.
- (2) The study program that will open PSDKU class has organized the same study programs at Undip's Main Campus with an A accreditation or excellent grade.

(3) The opening...

- (3) The opening, change, and closure of PSDKU class are carried out in accordance with the applicable laws.
- (4) The provisions related to PSDKU are further regulated in the Rector Regulation.

7. The provisions of Article 8 are amended and to read as follows:

#### Article 8

- (1) PJJ can only be held in study programs that hold regular class programs and accredited A.
- (2) PJJ students may take courses from other universities that organize PJJ and get an assessment of learning outcomes according to the agreed agreement.
- (3) The opening, change, and closure of the PJJ class are carried out in accordance with the applicable laws.
- (4) The provisions related to PJJ are further regulated in the Rector Regulation.

8. The provisions of Article 9 are amended and to read as follows:

#### Article 9

- (1) Fast track program is an accelerated study program that gives students the opportunity to complete bachelor's degree and master's degree program within 5 (five) years.
- (2) Master education program that is allowed to organize the fast track program is a by research master program.
- (3) The provisions regarding the implementation of Fast Track will be further regulated by the Rector Regulation.

9. The provisions of Article 10 are added by 1 (one) paragraph after paragraph (6), and to read as follows:

#### Article 10

- (1) Education of Master to Doctorate for Outstanding Bachelors or PMDSU is a doctoral education program with prospective students from bachelor's degree graduates.
- (2) The duration of the PMDSU study is 4 (four) years with the first 1 (one) year for the master education period and the rest 3 (three) years for the doctoral education program period.
- (3) When students participating in PMDSU, as referred to in paragraph (2), are declared to not meet the academic requirements to continue to the doctoral program, they are given the opportunity to complete the master degree program only.
- (4) If students participating in PMDSU meet the academic requirements, they can immediately continue the doctoral degree program without completing the master degree program.

(5) The doctoral education...

- (5) The doctoral education program allowed for PMDSU is a by research doctoral degree program.
- (6) PMDSU students are required to publish at least 3 (three) articles that have been accepted/published in reputable international journals and at least 2 (two) articles published in reputable international conferences or accredited national journals of at least Sinta 2 (two)
- (7) The flow related to PMDSU implementation is described in Appendix 2.

10. The provisions of Article 12 are amended and to read as follows:

#### Article 12

The prospective students of postgraduate program who will register to take part in the selection process must meet the following requirements:

- a. prospective students of the master degree program are graduates of bachelor's degree in academic education programs or applied sciences, who come from higher education institutions accredited minimum B or overseas universities that have DIKTI (Higher Education) equivalency with a minimum GPA of 2.75 (two point seven five) or equivalent and other special requirements determined by each study program.
- b. prospective doctoral students are graduates of master's degree in academic programs or applied sciences, who come from higher education institutions of which the study programs are accredited minimum B or overseas universities that have DIKTI (Higher Education) equivalency, with a GPA higher than or equal to 3.00 (three point zero zero) or equivalent, and other special requirements as determined by each study program.

11. The provisions of Article 17 are amended and to read as follows:

#### Article 17

- (1) Administrative registration is carried out at the beginning of the semester, by paying tuition fees in banks that cooperate with Undip and registering via online.
- (2) Student registration can be canceled if it turns out that the student is unable to meet the applicable requirements.
- (3) For new students, the cancellation of student registration is made by canceling the student identification number.
- (4) The cancellation of the student identification number for new students as referred to in paragraph (3) can be made in the event that the new student does not meet the predetermined requirements, except for the Rector Decree regarding the postponement of classes and or other administrative obligations.
- (5) The further provisions regarding postponement of classes and other administrative obligations as referred to in paragraph (4) are enacted by the Rector.

12. The provisions...

12. The provisions of Article 24 are amended and to read as follows:

#### Article 24

- (1) The preparation of master's thesis and doctoral dissertation of students is under the advising and evaluation of advisor.
- (2) The maximum number of master thesis advisors is 2 (two) and 3 (three) for doctoral dissertation advisor.
- (3) Requirements for first and second advisor of the master program:
  - a. First advisor is a permanent Undip lecturer with a minimum functional position as Lector with a Doctoral degree and has a field of expertise relevant to the master's thesis;
  - b. Second advisor is a lecturer or expert with a Doctoral degree who has a field of expertise relevant to the master's thesis.
- (4) Requirements for the main advisor or promoter for doctoral program:
  - a. Permanent Undip lecturers having a Doctoral degree with a functional position as Professor and/or Associate Professor and having field of expertise in accordance with the doctoral dissertation;
  - b. For a promoter with a Doctoral degree and a functional position, the Associate Professor must have experience in writing articles in accredited national journals or internationally journals as lead authors;
  - c. For the PMDSU program, the promoter is required to have an H-index of at least 4 (four) for exact fields and a minimum H-index of 2 (two) for non-exact fields.
- (5) Requirements for a doctoral program companion or co-promoter:
  - a. Permanent Undip lecturers with doctoral degrees with a minimum functional assistant professor, or lecturers/experts from other institutions / universities who hold a doctoral degrees;
  - b. Has a field of expertise relevant to the doctoral dissertation; and
  - c. Has the experience in writing articles in accredited national journals or reputable international journals as first author.
- (6) The assignment of a master's thesis and doctoral dissertation advisors can be made in the first semester and determined by the Dean Decree.
- (7) The head of the study program periodically monitors the advising process and can replace the advisor if the implementation of the advising is not going well.
- (8) Advising is carried out in a structured manner, at least 4 (four) times in one semester, and must be recorded in the advising book.

d. The provisions of Article 26 are amended and to read as follows:

#### Article 26

a. Classes can be held by face-to-face and through on line methods.

b. Online...

- (2) Online Class as referred to in paragraph 1 can be conducted at a maximum of 50 (fifty) percent of the total face-to-face classes for courses in the regular study program and 100 (one hundred) percent for Distance Education (PJJ) program courses.
- (3) For the university compulsory courses, online classes can also be held 100 (one hundred) percent of the total face-to-face meetings.
- (4) Every possible course can be converted into an online course (MOOC) that can be followed by public in general.
- (5) MOOC can be implemented in a package or block system and converted into courses with a certain number of credits.
- (6) The implementation of the learning process is prioritized by the SCL method.
- (7) The provisions related to paragraph (1), paragraph (2), paragraph (3), and paragraph (4) will be further regulated in the Rector Regulation.

e. The provisions of Article 29 are amended and to read as follows:

#### Article 29

By research program requires students to:

- a. follow a college preparation orientation with an overall weight equal to at least 4 (four) credits and a maximum of 6 (six) credits for the master's program which includes material on the preparation of research proposals, writing scientific articles and presentation techniques whose forms of activity are regulated by the faculty / school;
- b. for the doctoral program, the provisions of the preparatory course orientation program as referred to in letter a shall not apply;
- c. if necessary, doctoral program students can be asked by their advisor to sit-in in research supporting classes organized by the study program itself or other study programs (master's / doctoral degree) at Universitas Diponegoro;
- d. the stages in master's thesis writing include writing a proposal with a weight of 3 (three) credits, research with a weight of 13 (thirteen) to 17 (seventeen) credits, result seminar with a weight of 3 (three) credits, and master's thesis examination with a weight of 6 (six) credits;
- e. the stages in writing a doctoral dissertation include writing a proposal with a weight of 3 (three) credits, research with a weight of 13 (thirteen) to 21 (twenty one) credits, results seminar of research or a feasibility exam with a weight of 3 (three) credits, and closed exam with a weight of 6 (six) credits;
- f. master's degree program students are required to carry out international publications before results exam proven by LoA (Letter of Acceptance) at least 1 (one) article in a reputable international journal affiliated with Undip with a weight of 7 (seven) credits;
- g. doctoral program students are required to carry out the publication before the closed exam as evidenced by the LoA (Letter of Acceptance) at least 2 (two) articles in reputable international journals affiliated with Undip with a weight of 14 (fourteen) credits and indexed international seminar proceedings or national journals at least 3 (three) accredited Sinta with a weight of 3 (three) credits; and
- h. the advisor or promoter has the right to be named in the publication made by the student.

f. Provision...

15. The provisions of Article 34 are amended and to read as follows:

#### Article 34

- (1) Examination of master's degree program includes the stages as mentioned in the letter G in the appendix.
- (2) Examination of doctoral program includes the stages as mentioned in the letter H in the appendix.
- (3) The time limit between the implementation of the Doctoral Dissertation Manuscript Eligibility Assessment to the Closed Examination is a maximum of 1 (one) month for minor revision, while for major revision maximum 2 (two) months.
- (4) If it exceeds the stipulated time limit, Promovendus is obliged to carry out a re-examination (Eligibility Assessment or Closed Examination).
- (5) Before the master's thesis/doctoral dissertation exam is carried out, students must attach a revised master's thesis/doctoral dissertation sheet according to the input of the board of examiners signed by the examiners and the advising team, then attached together with the master's thesis /doctoral dissertation manuscript.
- (6) All stages of the examination can only be carried out if:
  - a. students have passed all courses / research;
  - b. have completed all administrative obligations;
  - c. have been declared free from plagiarism through certain applications by the study program; and
  - d. pass the verification or are declared eligible in the National Certificate Numbering (PIN) system.
- (7) The exam schedule, the validity of the examinees and the examination rules will be further regulated by the study program.
- (8) The test result scores are announced in accordance with the applicable regulations.

16. The provisions of paragraph (4) in Article 35 are amended and to read as follows:

#### Article 35

- (1) Evaluation of learning outcomes is assessment criteria that is carried out in stages towards the achievement of the GPA to determine the ability of students to continue their studies.
- (2) Evaluation of student learning outcomes for a course is carried out by a lecturer or a team of lecturers to monitor the process and development of student learning outcomes.
- (3) Evaluation can be carried out by observing, giving assignments, written examinations and / or oral examinations / presentations;
- (4) Evaluation of learning outcomes of master program students:
  - a. phase I is carried out at the end of semester 2 (two) provided that:
    1. Already have the ability to speak English as evidence by a TOEFL certificate with a score of 450 or equivalent IELTS / TOEIC;
    2. If students are be able to collect at least 18 (eighteen) credits with a GPA  $\geq$  3.25 (three point two five); or

3. If students...

3. if students are able to collect > 18 (eighteen) credits, but GPA < 3.25 (three point two five) then the highest score is taken up to 18 (eighteen) credits with a GPA  $\geq$  3.25 (three point two five).
  - b. Phase II is carried out at the end of the program, at the latest at the end of semester 8 (eight), students must have collected and passed all the credits set for the master program and a GPA  $\geq$  3.00 (three point zero zero).
- (5) Evaluation of students learning outcomes of by course doctoral program:
- a. phase I is carried out at the end of semester 3 (three) provided that the students have:
    1. Completed all classes by obtaining grade from each lecturer.
    2. Completed the research proposal exam (proposal).
    3. Already had the ability to speak English which can be proven by a TOEFL certificate score of 500 or equivalent IELTS / TOEIC.
    4. Had the ability to speak Indonesian for foreign (international) students with the lowest score of 375/intermediate.
  - b. Phase II is carried out at the end of semester 7 (seven), students must have completed a draft of doctoral dissertation research report and have carried out 1 (one) international seminar or publication in an accredited national journal;
  - c. Phase III is carried out at the end of the program, no later than at the end of semester 14 (fourteen), students must have passed all courses and completed the final dissertation exam as required for a doctoral program with a minimum GPA of 3.00 (three point zero zero).
  - d. Students must have 1 (one) article that has been accepted/published in a reputable international journal.
- (6) Evaluation of students learning outcome of by course doctoral program:
- a. phase I is carried out at the end of semester 2 (two) provided that the student has completed the research proposal exam (proposal).
  - b. already have the ability to speak English which can be proven by a TOEFL certificate score of 500 or equivalent IELTS / TOEIC.
  - c. phase II is carried out at the end of semester 7 (seven), students must have completed a draft of doctoral dissertation research report and have carried out 1 (one) international seminar or publication in an accredited national journal.
  - d. phase III is carried out at the end of the program, that at the latest at the end of semester 14 (fourteen), students must have passed all courses and completed the final doctoral dissertation exam as required for a doctoral program with a minimum GPA of 3.00 (three point zero zero).
  - e. students must have 2 (two) articles that have been accepted/published in a reputable international journal.
  - f. in the event that a student does not meet the evaluation requirements, supervising will be carried out by the study program.
- (7) Evaluation of doctoral program student learning outcomes through PMDSU:
- a. phase I is carried out at the end of semester 2 (two) provided that the students have:
    1. Completed all classes by obtaining grade from each lecturer;
    2. Completed...



2. Completed a research proposal exam (proposal) to meet the qualification requirements for the doctoral program; and
  3. Already had the ability to speak English which can be proven by a TOEFL certificate score of 500 or equivalent IELTS / TOEIC.
- b. phase II is carried out at the end of semester 3 (three) provided that the students have:
1. Completed the first research and publish it in a reputable international journal;
  2. Prepared a research proposal for doctoral program by research;
  3. If based on the evaluation conducted by the Head of the Study Program and the Promoter Team on PMDSU students, it is stated that the student does not have the qualifications to continue to the doctoral program, then the student is given 1 (one) year to complete the master's program; and
  4. For students who meet the qualifications, they can continue to the doctoral program.
- c. phase III is carried out at the end of semester 7 (seven), students must have completed a draft of doctoral dissertation research report and have carried out 1 (one) international seminar or publication in an accredited national journal.
- d. phase IV is carried out at the end of the program, that at the latest at the end of semester 10 (ten), students must have passed all courses and completed the final doctoral dissertation exam as required for a doctoral program with a minimum GPA of 3.50 (three point five zero).
- e. In the 4 (four) year study period, PMDSU students must have 3 (three) articles that have been accepted/published in reputable international journals and 2 (two) articles in reputable indexed proceedings or accredited national journals.
- (8) Students who fail to meet the evaluation requirements are considered unable to participate in academic activities.
- (9) Students as referred to in paragraph (8) above are advised to submit a resignation letter to the Rector through the Dean.
- (10) If a student does not submit an application for resignation, the university will issue a Rector Decree regarding termination of study.
- (11) Procedures for submitting resignation are listed in the Appendix to this Regulation.

17. The provisions of Article 37 are amended and to read as follows:

#### Article 37

- (1) Academic leave is a period of not participating in academic activities for at least 1 (one) semester and a maximum of 2 (two) semesters, either consecutively or not.
- (2) Academic leave can only be given to students who have participated in academic activities for at least 2 (two) semesters, except for academic leave for special reasons.

(3) Academic leave...

- (3) Academic leave for special reasons is academic leave that is given because students experience unavoidable obstacles, including childbirth, carrying out state duties, university assignments or undergoing medical treatment which makes it impossible to participate in academic activities.
- (4) Leave is not counted as a study period.
- (5) Academic leave permission is not allowed for the previous semester (not retroactive).
- (6) Students who are on leave status are exempt from paying tuition fees per semester during leave.
- (7) Academic leave that is submitted after the class period is considered as absenteeism, and the tuition fee that must be paid is 100 (one hundred) percent of the tuition fee per semester.

18. The provisions of paragraph (3) and paragraph (4) of Article 39 are deleted and to read as follows:

#### Article 39

- (1) Applications for academic leave are submitted by the student concerned to the Dean during the administrative registration period, by filling in the form available in the faculty academic administration section and attach:
  - a. academic transcripts;
  - b. proof of latest tuition fee payment;
  - c. photocopy of Student Identity Card (KTM); and
  - d. supporting documents.
- (2) Based on the leave permit from the Dean, the faculty system operator is obliged to update the student's status to leave before the administrative registration period ends.

19. The provisions of Article 46 are amended and to read as follows:

#### Article 46

- (1) Students are declared to have passed their studies based on the determination of graduation at the faculty.
- (2) Determination of graduation can be carried out through judicium at the faculty/school/study program level.
- (3) Master program students are declared to have passed if they meet the following requirements:
  - a. have been declared to have passed the master's thesis examination board of examiners;
  - b. have submitted the revised version of the master's thesis which has been approved by board of examiners;
  - c. do not commit plagiarism in accordance with the applicable provisions;
  - d. have met the publication requirements that have been determined;
  - e. Minimum GPA of 3.00 (three point zero zero);
  - f. have the status of an active student in that semester and does not exceed the maximum study period set by the university;

g. complete...

- g. complete all administrative obligations including returning all borrowed library/laboratory collections;
  - h. have completed all obligations during the study period and/or assigned tasks in accordance with the curriculum set for the study program (including the master's thesis that has been revised); and
  - i. have uploaded the master's thesis summary to Undip repository.
- (4) Students of doctoral degree program are declared to have passed if they meet the following requirements:
- a. have passed the doctoral dissertation exam in front of the board of examiner in a closed exam;
  - b. have submitted a doctoral dissertation revision that has been approved by the Promoter Team;
  - c. do not commit plagiarism in accordance with the applicable provisions;
  - d. have met the publication requirements that have been determined;
  - e. Minimum GPA of 3.00 (three point zero zero);
  - f. have the status of an active student in that semester and does not exceed the maximum study period set by the university;
  - g. complete all administrative obligations including returning all borrowed library/laboratory collections;
  - h. have completed all obligations during the study period and/or assigned tasks in accordance with the curriculum set for the study program (including the dissertation that has been revised); and
  - i. have uploaded the doctoral dissertation summary to Undip repository.
- (5) Graduation after completing the postgraduate can be awarded with predicates consisting of:
- a. Satisfactory;
  - b. Very Satisfactory;
  - c. Cumlaude
- (6) The graduation predicate "Satisfactory" is given for a GPA of 3.00 (three point zero zero) up to 3.50 (three point five zero).
- (7) The graduation predicate "Very Satisfactory" is given for a GPA of 3.51 (three point five one) up to 3.75 (three point seven five).
- (8) The predicate for passing Cumlaude is given for a GPA of 3.76 (three point seven six) up to 4.00 (four point zero zero).
- (9) The Cum laude predicate is provided with the following conditions:
- a. Master's thesis/doctoral dissertation with A score and has published articles in accordance with the provisions;
  - b. the maximum study period is 6 (six) semesters for the master's degree program; or
  - c. the study period is no longer than 9 (nine) semesters for the doctoral program.
- (10) The Rector gives a certificate to graduates with Cumlaude predicate.

20. The provisions of Article 47 are amended and to read as follows:

#### Article 47

- (1) Undip holds a graduation ceremony for at least 4 (four) graduation periods in 1 (one) year.

(2) The graduation...

- (2) The graduation ceremony can be hold online and/or offline.
- (3) Students who have been declared to have graduated from bachelor's degree education at Undip are entitled to attend the graduation ceremony in the graduation period, or at the latest 1 (one) period of graduation since they are declared graduated.
- (4) Students who have passed the bachelor's degree program will receive a degree certificate, academic transcript, SKPI.
- (5) Procedures and requirements for attending graduation ceremony are listed in the Appendix to this regulation.

21. Provisions of Article 52 are amended and to read as follows:

#### Article 52

- (1) Academic transcripts are given to students who have graduated from a study program after being decided in a graduation determination forum.
- (2) Academic transcripts contain information about:
  - a. Undip name;
  - b. Undip logo;
  - c. academic transcript number;
  - d. full name of the academic transcript holder;
  - e. place and date of birth of the academic transcript holder;
  - f. Student Registration Number (NIM);
  - g. Certificate Number;
  - h. higher education programs;
  - i. study program;
  - j. graduation date, month and year;
  - k. a list of courses taken and passed, semester credit system weight, and grades obtained, from the first semester to the final semester;
  - l. Grade point average
  - m. graduation predicate;
  - n. place, date, month and year of publication of the academic transcript;
  - o. name, Employee Identification Number (NIP) and signature of the Dean; and
  - p. faculty seal;
- (3) All courses taken by students, including repeat ones and those obtained via credit transfer, are included in the academic transcript.
- (4) Academic transcripts are written in letters and sizes standardized by Undip.
- (5) Academic transcripts are published in Indonesian and can be translated into English.
- (6) Academic transcripts are signed by the Dean or Vice Dean of Academic and Student Affairs.
- (7) Academic transcripts are published once for each graduate.
- (8) If the academic transcript is lost or damaged, the owner of the academic transcript can ask for a certificate to replace the academic transcript.

Academic transcripts will be submitted if students have met all administrative requirements at the faculty / study program level and / or at the university level

22. Provisions...

22. Provisions of Article 56 are amended and to read as follows:

Article 56

- (1) All kinds of academic violations in the teaching and learning process at Universitas Diponegoro will be subject to sanctions according to the provisions.
- (2) The types and procedures for examining and imposing sanctions for academic violations are regulated in the Undip Rector Regulation

23. Provisions in Article 57 are removed.

24. Provisions in Article 58 are removed.

25. Provisions of Article 60 are amended and to read as follows:

Article 60

With the enactment of this Rector Regulation, then:

- a. All regulations governing academics remain valid as long as they do not conflict with this Rector Regulation.
- b. All processes occurring based on the provisions of the Rector Regulation Number 5 of 2020 on Academic Regulation for Postgraduate Programs can continue as long as they do not conflict with this Rector Regulation no later than 1 (one) year from the enactment of this regulation.

26. The provisions in Appendix D is amended and to read as follows:

**D. PROCEDURES AND REQUIREMENTS FOR ATTENDING GRADUATION**

1. Registration of participants in the graduation ceremony is carried out at the faculty.
2. Procedures of participating in graduation ceremony:
  - a. Students fill out the graduation registration form through the information system that has been provided; and
  - b. Upload the required documents.
3. Requirements for participating in graduation ceremony:
  - a. Graduation Statement Letter signed by the Dean;
  - b. Passport photo 3 x 4 cm;
  - c. Photocopy of ID card;
  - d. Proof of payment of UKT and SPI;
  - e. Clearance letter of borrowing books from faculty and university libraries signed by the Head of the Library; and
  - f. A signed statement of correctness of identity form on a stamp duty.
4. The list of names of graduates (participants) who will graduate at the latest has been received by the Academic and Student Affairs Administration Bureau 3 (three) weeks before the graduation ceremony day.

5. Registration...

5. Registration of participants in the graduation ceremony shall be attached by 1 (one) passport photo, with provisions:
  - a. The background color is red;
  - b. Photo sized 3 x 4 cm. Male graduate candidates should wear a tie.
  - c. Facing straight ahead
  - d. Not wearing black sunglasses
  - e. Both ears must be visible
  - f. Wearing the alma mater jacket
  - g. Not allowed to wear headgear; and
  - h. Photo for female students who wear a hijab/headscarf on official document / degree certificate, etc., in accordance with the circular letter of the Chief of General Staff of the Indonesian Armed Force number B/678.01/30/05/SET dated March 8, 1991 and Circular of the Director General of Higher Education, Department of Education and Culture addressed to the Leadership Council of Indonesian Ulema Council No. 4277 / D / T / 91 dated 1 October 1991 stated that:
    - h.1. According to the instructions of the Ministry of Education and Culture, a female student, if she wishes, she can wear a headscarf that covers her ears in the photo.
    - h.2. If in the future, for a purpose, a photo in which the person concerned is required not to wear a hijab/headscarf and/or show her ears, Universitas Diponegoro cannot replace the document and/or provide other information related to the identity of the person concerned because of the difficulty in ensuring it.
6. Academic attire at the graduation ceremony:
  - a. male:
    - Top: long sleeved white shirt;
    - Bottom: black trousers with non-jeans material;
    - Hair neatly styled;
    - Footwear: formal shoes (not sports shoes); and
    - Wearing a toga.
  - b. female:
    - Wearing a *kebaya* or national dress;
    - Not allowed to wear trousers;
    - The slit in the skirt should not be above the knee;
    - For graduates who do not have a headscarf/hijab, their hair must be tied in a bun (untied);
    - Footwear: flat shoes or high heels not more than 5 cm; and
    - Wearing a toga.
7. In the event that a graduate does not meet the requirements as referred to in numbers 1 to 6 above, the graduation committee may refuse the person concerned to attend the graduation.










27. Additional...

27. Additional provision of Letter E in the Appendix:  
D.Flow of Fast Track Program Implementation at Universitas Diponegoro.

SMT S1	SMT S2	Bachelor's Degree Program	Master's Degree Program	Description
1-6	-	<div>Student is registered and take Bachelor's degree program</div>		<ul style="list-style-type: none"> <li>The Student Identity Number (NIM) is registered as a Bachelor's degree student</li> <li>Tuition Fee (UKT) of Bachelor's degree level</li> </ul>
7-8	-	<div>Research And Undergraduate Thesis</div>	<div>Sit in Student in Master's degree Program</div>	<ul style="list-style-type: none"> <li>The Student Identity Number (NIM) is registered as a Bachelor's degree student</li> <li>The initial condition of semester 7 is minimum 124 credits with 3.51 of GPA</li> <li>Tuition Fee (UKT) of Bachelor's degree level</li> </ul>
End of semester 7 or 8	-	<div>Evaluation</div>	<div>Graduation Student of Bachelor's degree (3.5-4 years study period)</div>	<p>The evaluation of Fast Track students:</p> <ul style="list-style-type: none"> <li>In the end of semester 7 or 8, students must finish their undergraduate thesis to continue to Master's Degree Level</li> <li>If the student is not passed the evaluation, the student is given the opportunity to continue the Bachelor's degree program as regular student</li> </ul>
-	1	<div>The student continues as a regular bachelor's degree student</div>	<div>Student is registered in Master's degree program by research and starts the Master degree research</div>	<ul style="list-style-type: none"> <li>Graduate/Bachelor's Degree Graduation</li> <li>NIM transfer</li> </ul>
-	2-3		<div>Research and Master's Thesis</div>	<ul style="list-style-type: none"> <li>Tuition Fee (UKT) of Master's Degree Level</li> </ul>
-	-3	<div>Bachelor's degree graduation</div>	<div>Master's degree graduation</div>	<ul style="list-style-type: none"> <li>Fulfill the minimum study period of Master's Degree Level, namely 1,5 years</li> <li>Publication requirement are met (1 reputable International journal)</li> </ul>

28. Additional provision of Letter F in the Appendix:

E. Flow of PMDSU Education Program Implementation at Universitas Diponegoro.

SMT	Master's Degree Program	Doctoral Degree Program	Description
1-2	<div>Student is registered and take Master's degree program</div> 		<ul style="list-style-type: none"><li>The Student Identity Number (NIM) is registered as a Master's degree Student</li><li>Tuition Fee (UKT) of Master's degree Level</li></ul>
3	<div>Research And Master's Thesis</div> 	<div>Sit in Student in Doctoral degree Program</div> 	<ul style="list-style-type: none"><li>The Student Identity Number (NIM) is registered as a Master's degree student</li><li>The initial condition of semester 7 is minimum 124 credits with 3.51 of GPA</li><li>Tuition Fee (UKT) of Bachelor's Degree Level</li></ul>
End of semester 3	<div>Evaluation</div>  	<div>Graduation Student of Master's degree (1,5 years study period)</div> 	<p>The evaluation of PMDSU students:</p> <ul style="list-style-type: none"><li>In the end of semester 3, students must finish their master thesis to continue to Doctoral degree level If the student is not passed the evaluation, the student is given the opportunity to continue the Master's degree program as regular student</li></ul>
4	<div>The student continues as a regular Master's degree student</div>	<div>Student is registered in Doctoral degree program and starts the Doctoral degree research</div> 	<ul style="list-style-type: none"><li>BAA automatically transfers the data of student from Master's degree to Doctoral degree and changes the Doctoral degree NIM</li><li>Tuition Fee (UKT) of Doctoral degree</li></ul>
5-8		<div>Research and Disertation</div> 	<ul style="list-style-type: none"><li>Tuition Fee (UKT) of Doctoral degree</li></ul>
9		<div>Doctoral degree graduation</div>	<ul style="list-style-type: none"><li>Fulfill the minimum study period of Doctoral degree level, namely 3 years</li><li>Publication requirement are met (3 reputable International journal and minimum 1 national proceeding/journal of Doctoral degree)</li></ul>

29. Additional...



29. Additional provisions to Letter G in Appendix:

(1) G. The examination stages for master program students include:

No	Stages	Requirements	Board of Examiners
1	Proposal seminar / research proposal examination	has received approval from the Advisor Team and the Head of Study Program	consists of an advisor and 1 (one) to 2 (two) examiner(s)
2	Examination of result seminar of master's thesis research	has completed the research, and the research report manuscript has been approved by the Advisor Team and the Head of Study Program	consists of an advisor and 1 (one) to 2 (two) examiner(s)
3	Master's thesis examination	has received approval for master's thesis manuscript from the advisor team	consists of an advisor and 2 (two) to 3 (three) examiners

30. Additional provision of Letter H in the Appendix:

31. H. Examinations stages for doctoral program student include:

No	Stages	Requirements	Board of Examiners
1	Proposal seminar / research proposal examination	has received approval from the Advisor Team and the Head of Study Program	consists of an advisor and 1 (one) to 2 (two) examiner(s)
2	Examination of result seminar of doctoral dissertation research	has completed the research, and the research report manuscript has been approved by the Advisor Team and the Head of the Study Program	consists of an advisor and 1 (one) to 2 (two) examiner(s)
3	Examination of the feasibility assessment of doctoral dissertation manuscript	has completed a doctoral dissertation manuscript approved by the Advisor/Promoter Team and the head of the Study Program	conducted by a team of feasibility assessors consisting of 5 (five) to 6 (six) examiners, consisting of the chief of examiner (dean/head of study program), and member of examiners including 1 (one) external examiner.
4	Closed Examination	has received approval for the doctoral dissertation manuscript from the Promoter Team and the Head of the Study Program	consists of 5 (five) to 6 (six) examiners, including 1 (one) external examiner who comes from outside Undip

Article II

The Rector Regulation shall come into effect as from the date of its enactment.

Enacted in Semarang  
December 28, 2020

RECTOR OF UNIVERSITAS DIPONEGORO,

*signed*

PROF. DR. YOS JOHAN UTAMA, S.H., M.HUM.  
NIP 196211101987031004

This Copy Conforms to the Original  
Secretary of the University

*signed*

Prof. Dr. dr. Anies, M.Kes., PKK  
NIP 195407221985011001